

CEO  
Miss Heather Duggan  
Headteacher  
Ms Jo Leech



THE ACADEMY OF  
**ST FRANCIS  
OF ASSISI**

30 January 2023

Dear parent / carer

**Re Y9 Options Evening and Y9 Parents Evening**

I am writing to invite you to the Y9 Options Evening and Y9 Parents Evening taking place over the next two weeks.

<b>Y9 Options Evening</b>	<b>Thursday 2 February 4.30pm - 5.30pm</b>
<b>Y9 Parents Evening</b>	<b>Wednesday 8 February 3.30pm - 6.30pm</b>

Both events are extremely important as we prepare our Y9 students to choose their options for their GCSE courses which start in Y10.

**Thursday 2 February** is **Options Evening** where members of the School Leadership Team will explain the options process and answer any questions you have about courses. We will distribute a booklet with key information to help you in this process. **You should arrive ready for a 4.30pm start** in the Assembly Hall. We do not expect this session to last longer than 45 minutes.

**Wednesday 8 February** is **Y9 Parents Evening** and is a great opportunity for you to speak to your child's teachers about their current progress and potential GCSE choices. Teaching staff will be available for short meetings from 3.30pm until 6.30pm. Should you wish to discuss a matter with one of your daughter/son's teachers at greater length, please arrange a further appointment with the member of staff concerned. You can arrive any time after 3.30pm and up until 6.15pm. The event will close at 6.30pm.

As usual, pupils should join their parents for the meetings.

We are looking forward to you joining us on 2 February and 8 February.

Yours sincerely

Ms Jo Leech  
Headteacher

Proud to be a member of



**ALL SAINTS**  
Multi Academy Trust

All Saints Multi Academy Trust is the operating name for The Liverpool Joint Catholic and Church of England Academies Trust

The Academy of St Francis of Assisi  
Gardeners Drive  
Liverpool  
L6 7UR  
United Kingdom

T: 0151 260 7600  
W: [www.asfaonline.org](http://www.asfaonline.org)  
E: [info@asfaonline](mailto:info@asfaonline)