



THE ACADEMY OF
ST FRANCIS
OF ASSISI



**Uniform, Equipment and
Personal Appearance Policy.**

Introduction

At the academy, we believe our uniform achieves two important goals:

- It encourages a sense of community identity and pride. By wearing the same badge and the same clothing, our students are encouraged to think of the needs of the community as well as their own individual needs;
- It encourages our students to develop habits for life. By polishing their shoes, folding trousers or kilts and hanging up their blazers, students learn the habits of discipline and personal responsibility that will stay with them for life.

We know that our students take pride in their presentation and appreciate that one of the reasons parents / carers choose to send their child to our academy is our high expectations.

Parents / carers also agreed to fully support the academy's rules when they registered their child at the academy.

Uniform Outside of School

Students who wear their academy clothing in the community represent us at all times. We expect our students to behave with respect and manners both inside and outside of the building.

Outside of the academy day, students should either be in their full academy uniform, their full academy PE kit if they have attended an after-school sports club or their 'home clothes.' There should be no 'mix and match' at all. If students wish to wear their home clothes after the academy day has ended, they must return home and change.



Consequences and Confiscations

- The academy prides itself on having high expectations of all students. We are always incredibly overwhelmed by the vast majority of students who choose to follow the rules all day, every day. For any student who chooses not to follow our rules, it is important that they correct their behaviour by accepting the given consequence and making correct choices in the future.
- The academy's decision on what is / is not acceptable is final.
- If a student is wearing any unacceptable items, they will be expected to remove them immediately. On the first occasion, the item(s) will be held in Student Services and will be returned at the end of the academy day. On the second occasion, the item will be held in the academy office and will be returned when an adult collects them.
- Students who arrive at the academy and cannot adhere to every standard detailed in this document due to not being able to change into correct uniform / remove unacceptable items will not follow their regular timetable. Instead, they will be placed into the Reconciliation Centre. Here they will spend the day in silence, completing academic work, reflecting on their choices and reading. The day will end at 3:30pm instead of the usual academy finish time of 2:50pm.
- Students who arrive to the academy and are following the rules but then during the academy day do not continue to adhere to the rules e.g. put a piece of jewellery on, leave trainers on after PE will be placed into the Reconciliation Centre for the rest of the day. They will then spend the following day in the Reconciliation Centre for purposefully breaking the rules.
- Any student who refuses to attend the Reconciliation Centre will receive a fixed term exclusion and will return to the academy with a parent / carer for an interview where a contract will be drawn up to ensure there are no repeat occurrences. They will then be required to complete their day in the Reconciliation Centre before being reintegrated back into the academy.
- The PE consequence system is as follows:
 - Stage 1 - If student has no kit or doesn't have full academy kit, they borrow spare kit. They are issued with a negative Class Chart point and attend a Restorative Practice (RP) session about the expectation of owning and bringing an academy kit.
 - Stage 2 - If a student refuses to borrow spare kit or attend the RP session, they are placed on a 30 minute PE consequence and are issued with a negative Class Chart point.
 - Stage 3 - If a student refuses to attend the 30 minute PE consequence, the teacher contacts parents / carers and the student is placed on a 1 hour consequence.
- Any students seen mixing their uniform or PE kit with their home clothes in the local community will receive a Friday hour consequence.

Academy Uniform Standards

Outdoor Coats

These may be worn to and from the academy.

Outdoor coats are not allowed to be worn inside the building.

Scarves

These may be worn to and from the academy.

Scarves are not allowed to be worn inside the building.

Bags

Students must bring a bag to the academy each day.

Bags must be able to hold an A4 folder and the required stationery.

Academy Blazers

The academy blazer is compulsory and must be worn every day and to all lessons. Students may ask their teacher for permission to take their blazer off inside a classroom.

Academy Jumpers and Cardigans

Academy jumpers and cardigans are optional. If worn, they must have the academy logo on them.

Shirts

White shirts are compulsory. These can be long sleeve or short sleeve.

Shirts must be tucked in to a student's trousers or kilt.

Ties

In September 2020, the academy will issue all students with a new tie at no cost to parents/carers.

Clip on ties are compulsory. They must be clipped into position at the top of the shirt's collar.

Trousers

Black school trousers are compulsory. No other colours e.g. grey or charcoal are permitted. Chino / Jeans style are not allowed.

Trousers can be worn by boys and girls.



Black school trousers



Grey school trousers
not allowed



Charcoal school trousers
not allowed



Black chino style
not allowed

Kilts

Academy kilts must be worn so that the hem sits just above the knee.



Headscarves

Girls may wear a headscarf for religious or cultural reasons. Headscarves must be plain navy or black.



Beads, gems etc not allowed



Other colours not allowed



Patterns not allowed

Turbans

Boys may wear a turban for religious or cultural reasons. They must be plain navy or black.



Socks / Tights

Girls – Navy socks or tights must be worn. Socks must be shin height.

One small navy bow on each sock is permitted.



Plain navy socks
shin height



Navy sock with small bow
shin height



Navy tights



Knee high socks
not allowed



Other colours eg. *white*
not allowed



Other colours eg. *black*
not allowed



Black tights
not allowed



Leggings
not allowed

Boys – Black socks must be worn.



Black socks



White socks
not allowed



Navy socks
not allowed

Shoes

Girls – Plain black leather / leather look or patent leather flat shoes are compulsory.

Boots and heeled shoes are not allowed.

Trainers of any description are not allowed.

Pumps or plimsolls of any description are not allowed.

Brand names and accessories e.g. plastic bows are not allowed.

Boys – Plain black leather / leather look flat shoes are compulsory.

Trainers, boots, plimsolls, pumps of any description are not allowed.

Examples Of Acceptable School Shoes

All black leather shoes only



Examples Of Unacceptable School Shoes

Canvas, trainers, pumps, vans, designers, ankle boots, boots, converse any type, sandals.



X



Large and/or coloured accessories not allowed

X



Nike Air Force 1/any trainers not allowed

X



Fashion pumps not allowed

PE Kit

Girls and Boys:

The academy PE polo shirt is mandatory.

Students may either wear academy shorts or plain black leggings.

Leggings must be ankle length.

Leggings must not contain any logos, colours, mesh sections, cut outs etc.

No other sportswear is permitted.

Students must wear either academy knee high sports socks with academy shorts or plain black socks with leggings.





Plain black leggings

Plain black socks



X

Branded shorts
not allowed



X

Colours and brands
not allowed



X

Mesh
not allowed



X

Branded leggings
not allowed



X

Coloured or
branded socks
not allowed

Students can wear any form of trainer / sports shoe. Fashion trainers are not allowed.



✓



✓



✓



X

Fashion trainers are not allowed



X

Fashion trainers are not allowed



X

Fashion trainers are not allowed

Personal Appearance

Makeup

Skin-coloured foundation / powder is allowed.

Eye make-up and lip gloss / lipstick is not allowed.

False tan (face / body) is not allowed.

False eyelashes of any description are not allowed.



Lip gloss / lipstick
not allowed



Eye make up of any colour
not allowed



False tan
not allowed



False lashes
not allowed

Coloured nails are not allowed.

False nails of any description e.g. shellac / gel are not allowed.



Natural gel / shellac
not allowed



Coloured nails
not allowed



Colour / glitter nails
not allowed



Glitter nails
not allowed

Jewellery

A wristwatch is allowed. No other jewellery of any description is allowed.

This includes piercings of any description, rings, bracelets, necklaces etc.

Students will not be allowed to cover any piercings (old or new) with plasters.

They will be required to be removed for the student access the academy.



Piercings
not allowed



Rings
not allowed



Facial piercings
not allowed



Bracelets
not allowed

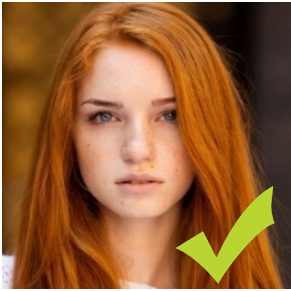


Facial piercings
not allowed

Hair

Hair must be clean, tidy and of a natural colour.

Unnatural hair colours eg. pink, green, two tone etc are not allowed. Shaved heads lower than a grade 2 or any form of hair marking is not allowed. Patterns shaved into a student's hair or eyebrows, including an artificial parting are not allowed. Styles that hide the face, heavy floppy styles, large quiffs at the front or any other hairstyles that the academy considers to be inappropriate are not allowed.



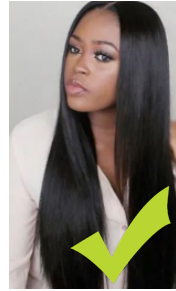
Natural hair colour



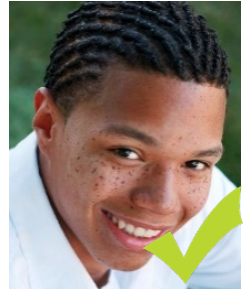
Natural colour braids



Natural hair colour



Natural colour weave / extensions



Natural colour braids



Unnatural haircolour not allowed



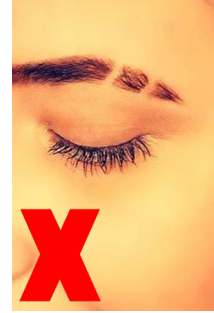
Unnatural coloured braids not allowed



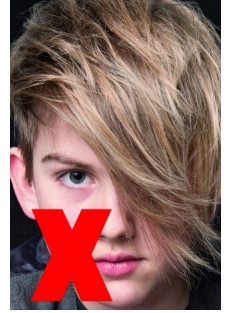
Unnatural coloured braids not allowed



Shaved lines not allowed



Shaved eyebrows not allowed



Hair over face not allowed

Hair Accessories

Navy or black thin bobbles either plain or with a small bow attached are allowed. Plain navy headbands with no accessories attached are allowed as long as they are no wider than 5cm. Navy clips or natural coloured hair grips are allowed. Coloured accessories and bandanas are not allowed.



Plain slim navy headband



Plain slim navy headband



Navy bobble with bow



Navy clips



Natural grips



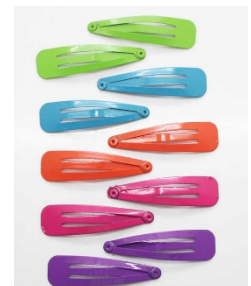
X Knot and wider than 5cm not allowed



X Bow attached not allowed



X Bandanas not allowed



X Coloured clips not allowed

Watches

A simple watch used for telling the time is allowed. Smartwatches e.g. *Fitbit*, *apple watches* are not allowed.



Smartwatches not allowed

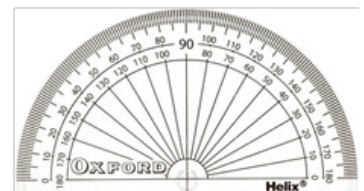
Smartwatches not allowed

Smartwatches not allowed

Stationery and Equipment

All students must have their Knowledge Organiser (issued by the academy), two black or blue pens, one purple pen, one pencil, a 15cm ruler, a 180 degree protractor and an Aurora Dot Matrix Scientific Calculator in a pencil case. Other stationery items are optional.

Aurora Dot Matrix Scientific Calculators can be purchased via www.amazon.co.uk or can be purchased from Student Services. 180 degree protractors and purple pens can also be purchased from Student Services.



If you would like to check whether any item is allowed before buying it, please email uniform@asfaonline.org with a picture or a link to the product and someone will contact you.



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